

ILT Meeting Minutes 9/5/2018

2:51 Meeting Commences

Attendance:

John Chambers (principal)
Brad Smith (BR)
Mike Annis (parent rep)
Anna Byars (parent rep)
Samantha Bramlage (7th grade team leader)
Mallory Kessen (7th grade team leader)
Liz Thelen (7th grade team leader)
Brian Sweeney (English Dept Chair)
Ferd Schneider (Math Dept Chair)
Doreena Fox (MFL Dept Chair)
Adrian Cabrera (Educational Support Personnel Rep / Dept Chair)
Mitch Perdrix (SS Dept Chair)
Sam Pogoni (Classics Dept Chair)
Ed LeBorgne (Fine Arts Dept Chair)
Rajni Harsh (Science Dept Chair)
Heather Durbin (Health / PE Dept Chair)
Anna Tewell (Special Education elected rep)
Sallie Barringer (elected rep for non teaching staff)
Shelli Daniels (elected rep for non teaching staff)
Joe Stewart, Kathy Restle, Ashley Morgan, Jessica Smitson (Two APs can vote)

Non voting members in attendance:

Tara Ligon
Susan Donnett

May minutes unanimously approved

Ancient Medieval History transition from an elective to AA course (Perdrix/Donnett)

Perdrix and Donnett present the following rationale supporting course:

- Classics department supports AA
- Students are utilizing college textbook (reading at freshman/sophomore collegiate level)
- Potential to increase enrollment
- Presented syllabus to ILT last year

Perdrix motions to change the course status to AA. Smith and Stewart second.

Vote: 19 motion yes, 1 no, 1 abstained

Course passed. S. Donnett plans to teach two sections of this course in the fall 2019-2020.

Student Success Center Updates (Smitson)

- District approved grant 8/27
- Waiting for treasurer's signature on documents
- Peggy, Meg, Sally and Christine:
 - Working diligently to identify caseload
 - Starting to pull students out of study halls
 - Running Mind Print assessments on students
 - Will share Mind Print results with classroom teachers
 - Started with 4 tutors, after posting application for peer tutors, have 35 interested students.
 - Adult tutors will be hired (both volunteer and paid positions)
 - Furniture, flexible seating options and technology will be purchased using grant funds.
 - Students will work with tutors bells 1-3 and 5-7 at a reserved table in the faculty dining room.
 - Students will receive service hours for peer tutoring.
 - Kessen asked that teachers are notified when SSC staff will be observing in classrooms. Smitson will work with SSC staff to establish this process.

Counseling Department Field Trip

Cabrera presented two district approved field trips for students:

9/13- Multicultural Fair located at the Freedom Center. Paid busses. Grades 10-12.
October (date TBD)- Empower Me Tour- Duke Energy Center

It was also noted that the Senior Forum is mandatory

*No vote necessary

Budget

Chambers presented the 2018-2019 school budget that was provided to him on 7/3/18.

- Review of funds allocated to the following:
 - Certificated staff
 - Administrators
 - Clerical staff
 - Paraprofessionals
 - Community Coordinators
- Review of Controllables (\$211,000)

Final Questions/Concerns:

- Sweeney questioned how overload would be resolved for teachers with 150 or more students. Chambers will take the overload numbers to the TAC meeting in late September. Chambers questioned if BR or Smith attends TAC with administrator. Smith responded that he has never been to a TAC meeting.
- Leborgne asked for the Schedule E Budget. Chambers will obtain budget from Hardin.
- Smith inquired if teachers would be given time to complete SAFE Schools Training. Chambers noted that time will be allocated.
- Schneider requested agenda for PD 9/17. Administration will get out to staff promptly.
- Sweeney asks about professional development and how WAC, Vertical Teaming and Gifted curriculum will align. Smitson will clarify 9/17 PD.
- Sweeney-Vision Statement from LSDMC? Chambers clarifies it is not finalized yet.
- Sweeney- Electronic optioning recommendations for course selection. Cabrera clarifies the 100,000 expense for software. Still open to other ideas on how to make this happen.

3:39 Meeting Adjourned